

Jon Aspgren

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OBJECTIVE:

Employment with a company that can benefit from my diverse and extensive background with a proven ability to complete commercial projects on schedule and within budget.

ACHIEVEMENTS

- 12 years as Project Manager/Superintendent for construction of pre-engineered metal buildings, multi-plex condos, site development of business parks and shopping centers, water & sewer projects, and road construction.
- Upon assuming the position of Project Manager to build four, 3 story 30-plexes , I saved the company approximately \$500,000 on the second building.
- Satisfactory completion of 3 water and sewer projects located in Western Alaska villages
- Retired construction business owner with over 33 years in the industry. As owner, I oversaw daily operations of excavation and construction business including estimating, preparing bid documents, preparing contracts, budgeting, purchasing, invoicing, payroll, and supervision of all projects, including multiple Federal & State Government projects.
- Excellent computer skills including MS Office and IT support.

EMPLOYMENT

April '09 – Nov '09 Project Manager/Superintendent, Horseshoe Properties, LLC

Superintendent for construction of a pre-engineered retail office building.

Responsibilities included:

- Completed site upgrades as required for project which included underground utilities and excavation for foundation and under slab utilities.
- Supervised daily operations of the project to include obtaining required permits, inspection approvals, request for sub-bids, preparing bid documents, writing subcontractor contracts, preparing project schedule and scheduling of subs to meet that schedule.
- Scheduled drug test for new hires.
- Prepared daily reports, approved all purchases, approved subs and vendors pay request.
- Met with owner, architect, or engineers as required to resolve issues or revisions due to change orders.
- Resolved issues with subcontractors as needed to keep project on schedule and within budget.
- Conducted OSHA required safety meetings, enforced safety requirements for all disciplines.
- Confirmed all work performed in accordance with plans and specs and met building code requirements.
- Set up and maintained a complete set of job files of correspondence with architect, engineers, & subcontractors, change orders, inspection reports, safety logs, job contacts, and job related equipment.

Feb '06 – Feb'09 Project Manager, The Petersen Group, Inc.

Project Manager for a \$40 Million company overseeing their Commercial Development Construction Division for construction of 3 stories, 30-plex condominiums with concrete underground parking garages.

Responsibilities included:

- Estimated and approved budget for each project.
- Hired company personnel, approved subcontractor's contracts and supervised all subcontractors.
- Conducted weekly safety meetings, enforced OSHA safety regulations.
- Prepared bid requests, prepared contracts for all projects.
- Reviewed and approved shop drawings for structural steel and pre-constructed panels.
- Approved all submittals for the projects.
- Approved pay requests and invoices from subs and vendors.
- Inspected the work of each trade to confirm not only the quality of work was satisfactory, but was performed in accordance with plans and specs and met building code requirements.
- Held weekly meetings with owner, architect, engineers, and subcontractors to coordinate schedule and resolve any issues or change orders.
- Prepared field directives or change orders, met with building officials to review and complete change orders as needed.
- Obtained approval of all required municipality and utility inspections for final CO.

May '05- Nov '05 Superintendent, Nuna Services, Ltd.

Project Superintendent for construction of 28,000 sf pre-engineered Varco Pruden office/warehouse.

Supervision of project included:

- Administrative help in obtaining permits from federal, state, and local agencies for construction on a site previously designated "wetlands".
- Coordinated work with all subcontractors to include: earthwork, all utilities, concrete foundation and slabs, erection of building, all interior finishes, and MOA inspections to obtain final CO per schedule.
- Conducted weekly safety meetings.
- Set up and maintained complete job files for correspondence with architect & engineers, subcontractor's contracts, safety meetings, inspections, DCVR's and change orders.

April '03- April '05 Estimator, Shiloh Construction

Estimator for construction projects to include commercial and residential remodels and additions, fire and water restorations, new construction and multiple commercial projects.

Jan '03 – Mar '03 Superintendent, Hunter Mechanical, Inc.

Supervisor of plumbing crew for 90-unit motel remodel. Hired/fired personnel, ordered materials, scheduled daily work, submitted progress reports and payroll.

May '03 – Sept '03 Superintendent, Osborne Construction Co.

Duties included hiring and supervision of all employees, daily progress reports, conduct safety meetings, administer drug tests, scheduling, purchasing, & coordination of activities relating to installation of HDPE Arctic Pipe and related appurtenances for \$5,000,000 Water and Sewer project for the City of Bethel.

Feb '00 – Oct '03 Field Superintendent, CE2 Engineers, Inc.

Duties included hiring and supervision of all employees for various water and sewer projects in Native Villages. Procured and scheduled shipping of materials, scheduled daily work, submitted daily reports and payroll, conducted safety meetings, administered drug test, coordinated with Tribal Councils as required.

1998-2000 Mortgage Loan Officer, Loan Originator for Commercial and Residential Loans.

1985-1998 General Contractor Kodiak, AK

Contracts included excavation, installation or repairs of underground utilities, construction of commercial and residential remodels, additions, new construction, sales and erection of metal buildings. Majority of contracts were with Coast Guard Station, Kodiak, AK and other state, and local agencies in Alaska.

1982-1985 Supervisor/ Foreman/ Operator for Kodiak Contractors, Felton Construction, Brechan Enterprises.

Supervised excavation projects relating to subdivisions, business parks, parking lots, installation of underground utilities, and road construction. Oversaw operation of concrete batch plant and rock crushing operation.

1975-1982 Owner, Aspghren Excavating, Inc. Oregon City, OR

Bid and serviced contracts for excavation and underground utilities to include subdivisions, business parks, shopping centers, cemeteries, Forest Service roads, and highway projects.

Certifications:

Registered Safety Officer
Completion of Medic First Aid Course
Completion of NSTC course for Oilfield workers.
General Contractor, State of AK
W/ Residential Endorsement
Continuing Education for General Contractors
Completion of Real Estate Pre-Licensing Exam
ICBO Combination Inspector of UBC, UMC, UPC, & NEC
Combination Dwelling Inspector For AHFC
Planning & Zoning Commissioner
Vietnam Veteran, Platoon Sgt, US Army

EDUCATION

1963-1967

Business Major, Multnomah Jr. College, Portland State University, University of Oregon.
Misc seminars or courses to obtain certificate or required for contractor license.

